

KTDC / KGR / QTN/ 294 /2023-2024

Thanneermukkom  
Cherthala  
Alappuzha - 688527  
Tel - 0478 2584218, 9400008645  
Email- kumarakomgateway@ktdc.com  
www.ktdc.com

05<sup>th</sup> December, 2023

### QUOTATION NOTICE

Sealed competitive quotations are invited from interested agencies / persons for the up keep of garden and landscaping (Area around 03 acres ) at Kumarakom Gateway Resort, KTDC Ltd, Thanneermukkom for a period of one year. The agency or person should have adequate experience in gardening and maintenance. The complete sets of documents are available from the Office, KGR from 06.12.2023 onwards during the office hours.

Quotation forms can be available from during office hours on working days on Payment of Rs.100/- (Rupees: One hundred only) plus taxes.

Last date and time for issue of quotation forms : 19.12.2023, 11.00 pm  
Last date and time for accepting quotations : 19.12.2023, 02.30 pm  
Quotations will be open on : 19.12.2023, 03.00 pm

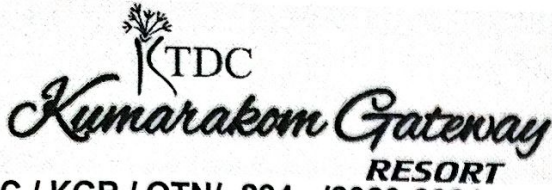
Earnest Money Deposit: Rs. 1000 (Rupees: One thousand only)

For other details contact the administrative office, Kumarakom Gateway Resort, KTDC Ltd, Thanneermukkom.

MANAGER

Copy to 1) OM , KTDC Ltd, TVM  
2) Nearby Units  
3) File

COVER No : 1 FORM No :



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Terms and Conditions

1. The Contract Will be for a period of one year from 01.01.2024 to 31.12.2024.
2. The quoted rate should be net and should include charges for equipments, chemicals all taxes and other levies.
3. The quality / performance of the service will be viewed for first two months, if the work is found not satisfactory the contract will be terminated without further notice.
4. Income tax will be deducted as per rules.
5. Bill shall be submitted on the last working day of the month and the payment shall be released after necessary certification from the department. In the case of non-compliance of the above condition, the bill for corresponding period shall be withheld subject to the complaint rectified to the satisfaction of the client. (ie The Manager, Kumarakom Gateway Resort).
6. The contractor is fully responsible for the safety of their workers, material at site and damages if any will not be compensated under any circumstances.
7. No escalation of rates will be allowed under any circumstances
8. Quotations should be in prescribed form issued from this office
9. EMD will be Rs. 1000 (Rupees: One thousand only)
10. Quotations should be submitted in two cover system. COVER 1 should contain the demand draft of any scheduled bank payable at Cherthala for Rs.1000 (Rupees: One thousand only) drawn in favour of Kerala Tourism Development Corporation Ltd and a signed copy of the terms and conditions as token of its acceptance. COVER 2 should contain prescribed quotation form quoting the amount offered clearly, without any corrections or over writing and should be properly sealed.
11. Each quotation should be accompanied by Earnest Money Deposit of Rs. 1000/- (Rupees: One thousand only) by demand draft of any scheduled bank payable at Cherthala in COVER 1 along with the signed copy of the terms and conditions. **The cover 1 should be super scribed with the name of the quotationer and need not be sealed.**
12. The amount quoted in the prescribed form should be in the COVER 2, properly sealed and super scribed with the name of the contractor. The COVER 2 will be accepted only if the Cover 1 is proper as per the directions. The quotations form should be completely filled up.
13. The Demand draft for the EMD of the unsuccessful bidders will be returned to them immediately.

Continued....

14. The agency awarded with the work will have to execute an agreement with the resort on stamp paper worth Rs.100/-.
15. The Manager, Kumarakom Gateway Resort, KTDC Ltd reserves the right to accept or reject any quotation without assigning any reason thereof.

**Duties & Responsibilities**

1. Physical presence of minimum one person at the resort , not less than eight hours , 26 days minimum in a month .
  02. Watering of plants, lawn on a daily basis.
  03. Up keep and cleaning of the garden, lawn associated pathways on a daily basis.
  04. Manure the plants and lawn as and when required.
  05. Chemical treatments as and when required.
  06. Cutting of grass.
  07. Planning and extension of garden.
  08. Maintaining a nursery for the extension of gardening.
  09. Maintaining of compost pit and manure management.
  10. Planning and execution of vegetable gardens.
  11. Additional works as directed by the Manager / garden consultant KTDC.
- Fuel and nylon / blades for the weed cutter will be provided from the resort.
  - Manure and chemicals will be supplied by KTDC
  - Payment will be on monthly basis
  - The person on gardening is not treated as an employee of the resort in any manner and he / she will not be under any protection of any sort from KTDC now or in future.

Quotation form is available at office of the resort and be collected from the office between 10 am to 5 pm on all working days from 06.12.2023 and the last date of issuing application will be 19.12.2023, 11 am . Quotations will be accepted till 02.30 pm on the same day and will be opened at 03 pm.

  
MANAGER.

(One filled up and signed copy of this be submitted along with the demand draft in Cover 1 as a token of acceptance of terms and conditions)

I have read, understood in full and accepted the terms and conditions as above.

Signature of the Contractor:.....

Name & address of the Contractor:.....

Demand Draft No. ....dated.....for Rs. 1000/- payable at Cherthala

branch of the .....(Name of the Bank)



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**Quotation garden maintenance**

The Manager  
KTDC Ltd,  
Kumarakom Gateway Resort  
Thanneermukkom

I agree to carry out the work @Rs. ....on monthly basis as consolidated payment ( including taxes if any) . I have read the terms and conditions of the contract and I agree to abide that in all means.

1 Name of the Person :.....

2 Address for correspondence :.....  
.....  
.....  
.....  
.....

3 Contact Number :.....

4 Experience in years :- .....  
(proof to be attached)

5 ID Proof : Aadhar Card Copy :  
( to be attached) : PAN Card Copy :

6. Signature with Name and Date: .....